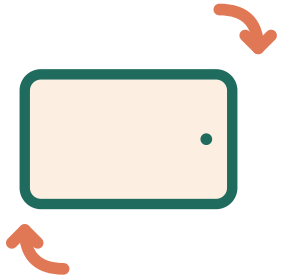
newblinds.co.uk Recess Fix Installation

Before we start — turn your phone.

This guide is laid out wide so each step has room to breathe. Hold your phone sideways for the best view, or print it landscape for the toolbox.



ON A PHONE?

Best viewed in landscape

newblinds.co.uk Recess Fix Installation

You've got this. Let's fit your fly screen.

Eleven short steps. About 30 minutes. We'll guide you the whole way — and if anything looks off, give us a shout.

~30 minutes
most installs

11 steps
in plain English

1 person
two for wide ones

Before you start ⚠️

Quick read — these points keep your screen (and you) safe.

1

This is not a safety screen

It won't stop a child or pet from falling, provide security, or protect your belongings. Don't rely on it as a barrier — keep using your normal window restrictors and locks.

2

Always control the return

Never just let the handle bar go. Guide it gently back into the cassette every time. Screens narrower than 450mm have no brake at all — this matters even more on smaller screens.

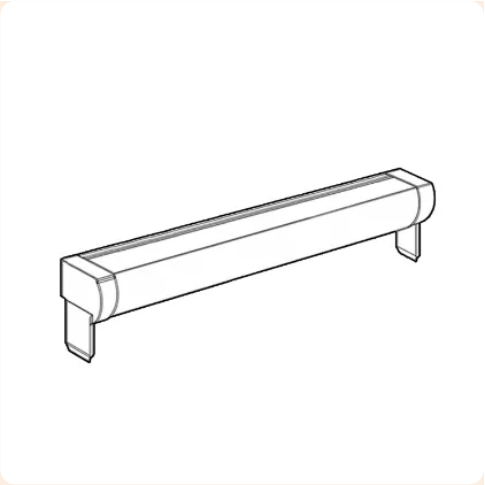
3

Use fixings suited to your wall

We provide screws and plugs. Please seek advice as to whether these are suitable for your fixing surface (masonry, timber, uPVC) and pre-drill carefully.

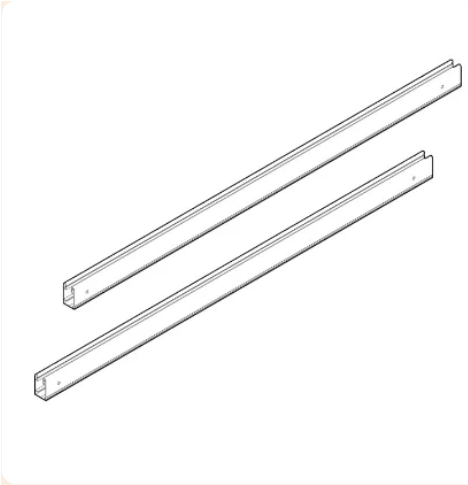
What's in the box 📦

Take everything out of the box and check you've got these. Anything missing? Drop us an email before you start.



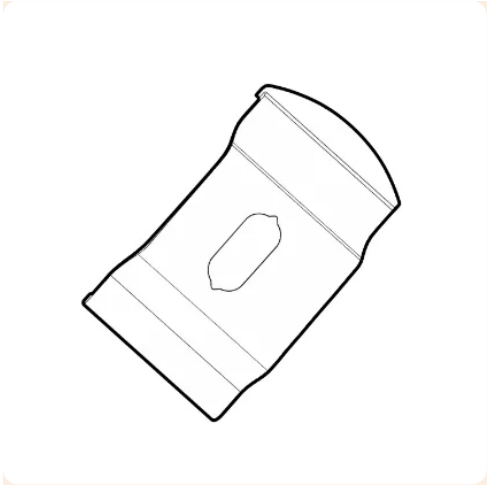
Cassette and sliding bar

The aluminium housing housing the rolled-up mesh screen. Plus the sliding bar with handle.



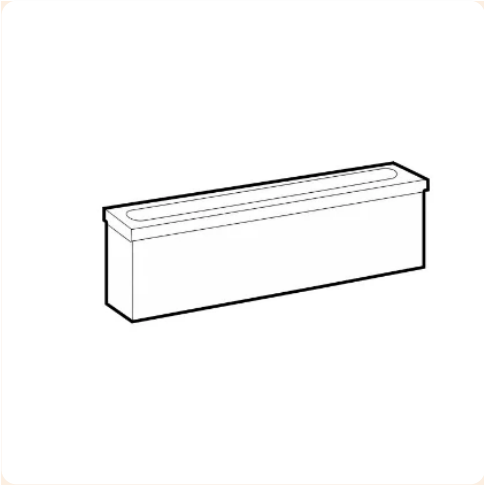
Pair of side channels

The vertical side channels that the mesh and sliding bar travels in.



Top-fix bracket

Fix this bracket at the top of the recess. The cassette snaps onto this.



Pile opener

Slots into the side channel and parts the wool pile so your driver doesn't snag while screwing fixings.

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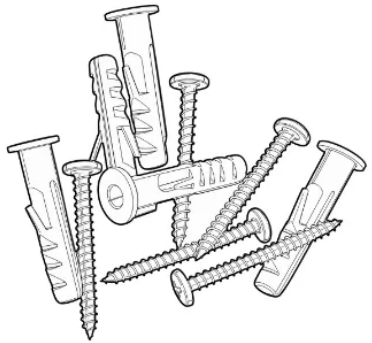
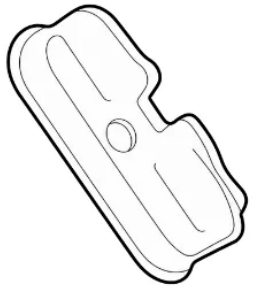


Plugs & screws

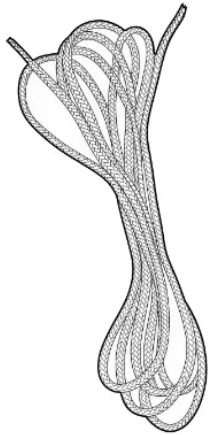
For fixing the bracket and side channels. Domed, cross-headed.



OPTIONAL

Pull Cord Holder

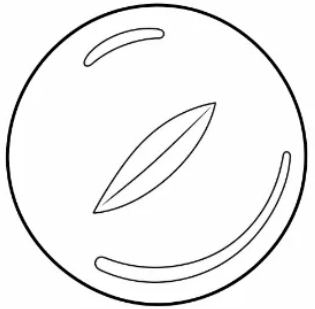
Remove end cap from the sliding bar. Slide holder into the groove. Replace end cap. Allows attachment of pull cord.



OPTIONAL

Pull Cord

Thread pull cord through pull cord holder and through acorn. Tie off with a knott at each end.



OPTIONAL

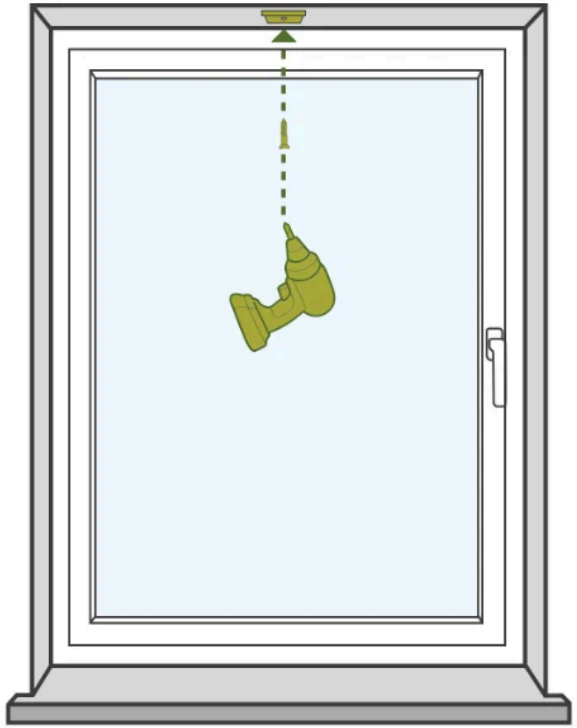
Pull Cord Acorn

For the end of the pull cord. Allows operation where the sliding bar is out of reach.

Grab these first 🛠️

Have these to hand before you begin — saves a trip back to the toolbox mid-job.

- [ ] **Cordless drill**
  with masonry & timber bits
- [ ] **Pencil**
  for marking fixing points
- [ ] **Tape measure**
  for centring the bracket
- [ ] **Safety glasses**
  when drilling overhead
- [ ] **Screwdriver**
  Phillips #2
- [ ] **Spirit level**
  small torpedo level is fine
- [ ] **Pile opener tool**
  supplied



1

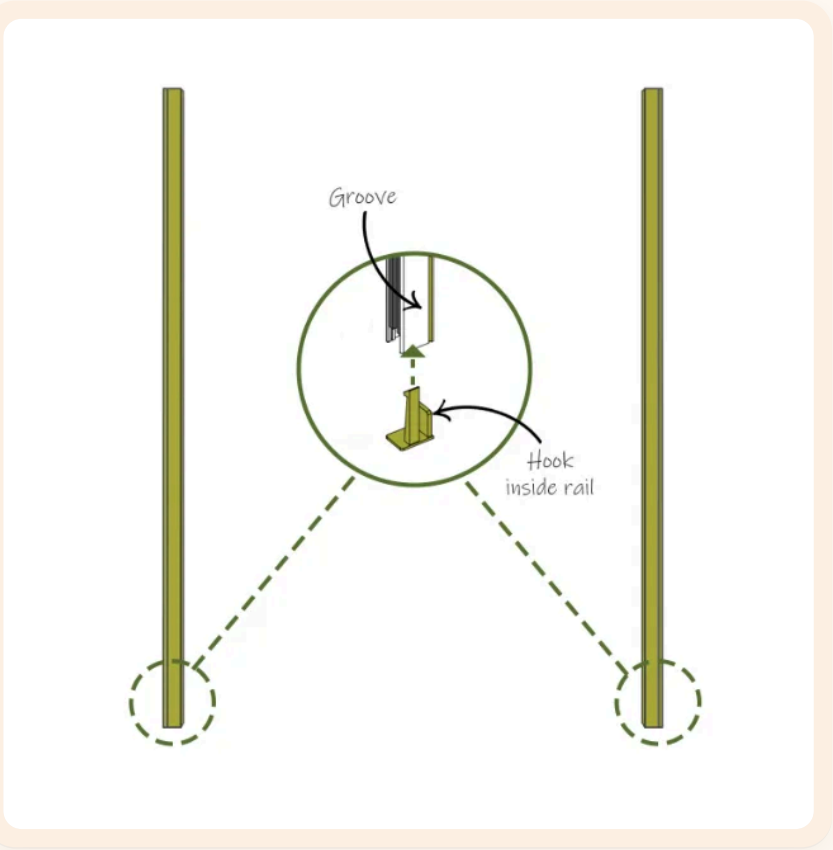
STEP 01 / 11

About 5 mins

Fix the cassette bracket centrally

Find the centre of the recess at the very top and mark it. Drill, plug and screw the clip-fix bracket there, tight up against the top of the opening. Wider screens come with two brackets — space them evenly across the top.

For two brackets, divide the cassette length into three and fix one at each one-third mark.



2

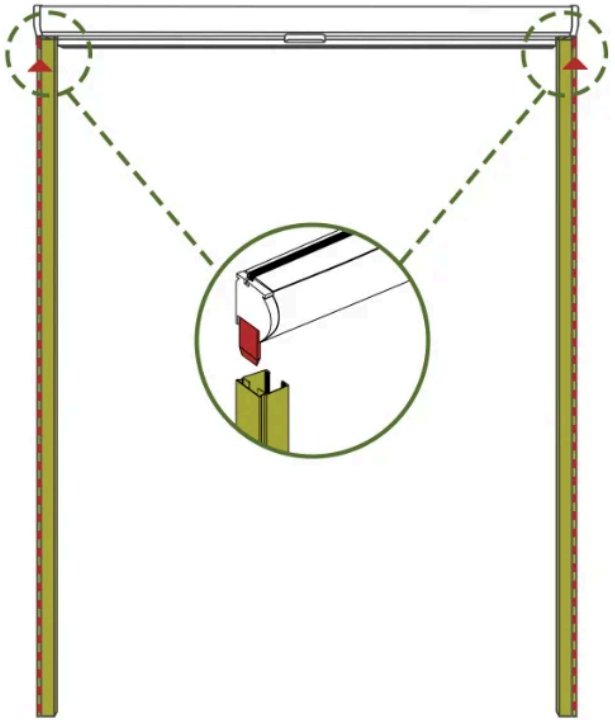
STEP 02 / 11

About 2 mins

Orient the side channels

Each side channel has a small hook inside at the bottom — run your finger inside to feel it. The hook must sit at the front internal face of the channel, pointing back into the recess. You'll also see a groove along the outer edge of the channel. The channels only work one way round, so get this right before fixing.

Hold both channels as they'll sit when fitted — hooks facing away from you, groove facing towards you.



3

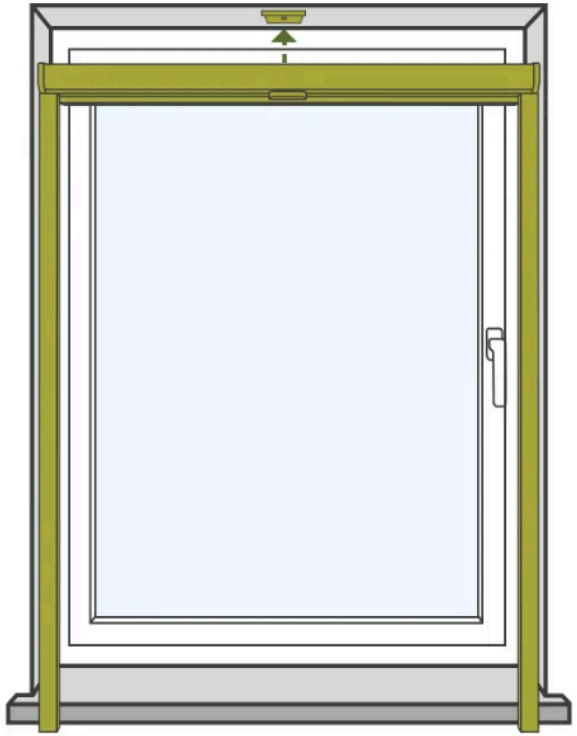
STEP 03 / 11

⏱ About 3 mins

Build a goal post frame

Slide the left and right side channels onto the tongues of the left and right cassette end-caps. You will form a 3-sided frame, like a goal post

💡 The side channels should slot fully onto the tongue, so that the top of the side channel sits behind the bottom of the cassette fascia.



4

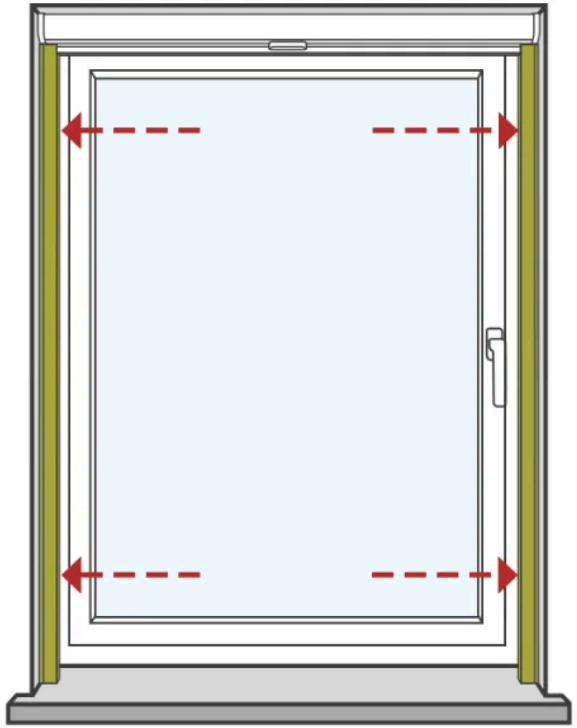
STEP 04 / 11

About 2 mins

Clip in the cassette

Offer the 3-sided frame up to the recess. Locate the cassette in the bracket and click it into place.

The cassette should locate into the bracket with a click.



5

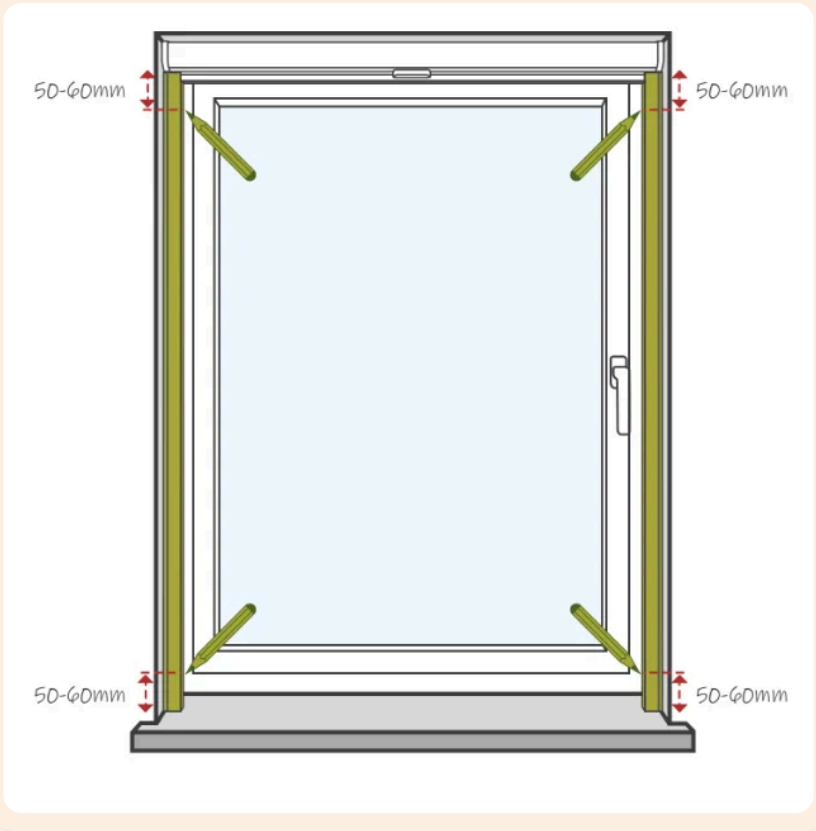
STEP 05 / 11

About 1 min

Position the side channels

Push the side channels against the walls of the recess. Don't fix anything yet; you're just getting them seated so you can see how everything lines up.

💡 The channels should be vertical and at 90 degrees to the cassette.



6

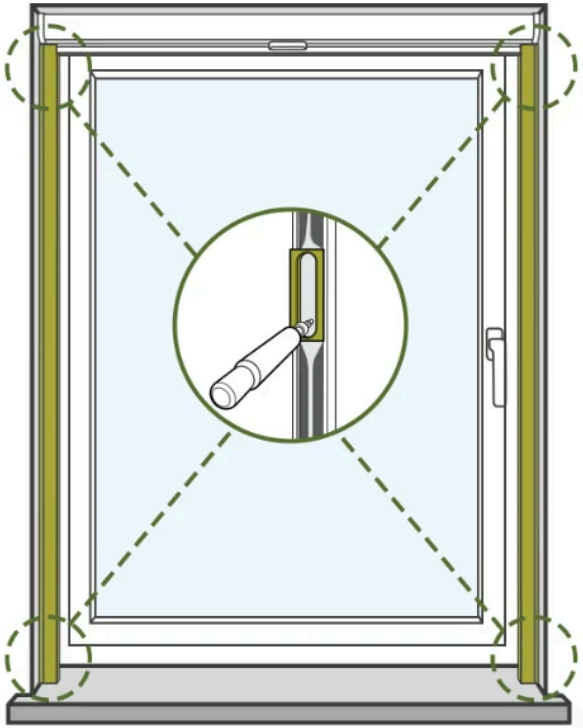
STEP 06 / 11

About 2 mins

Mark the channel fixing points

If you have chosen to have your side channels pre-drilled for side fixing, you will be able to insert the pile opener into the side channels, to part the wool pile. Use a pencil to mark through the pre-drilled holes into your fixing surface

Most side channels will only have two fixing holes per side. Screens above 1700mm tall will have three.



7

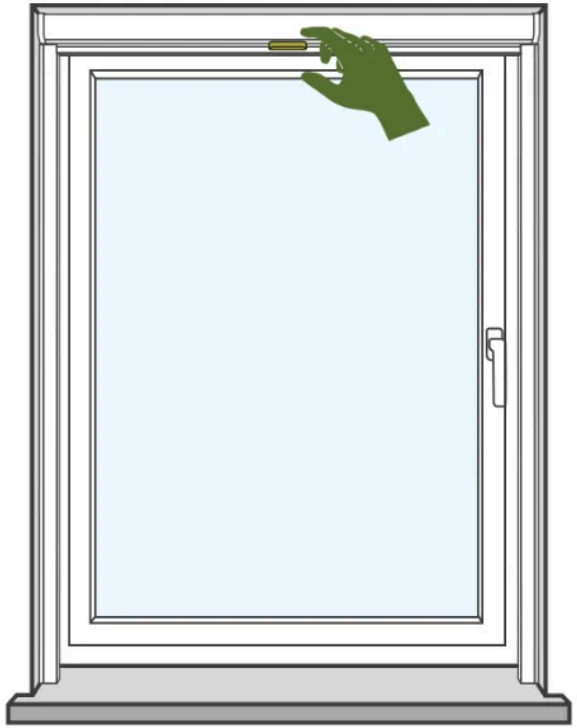
STEP 07 / 11

⏱ About 8 mins

Drill and screw the channels home

Move the side channels to one side (or remove the screen from the recess). At the marked points, drill and plug the fixing holes. Return the screen back into position, screw the channels firmly into the recess wall. Keep the channel pushed square as you fix it so it stays true from top to bottom.

💡 Snug is enough — don't overtighten, or the aluminium can dimple around the screw head.



8

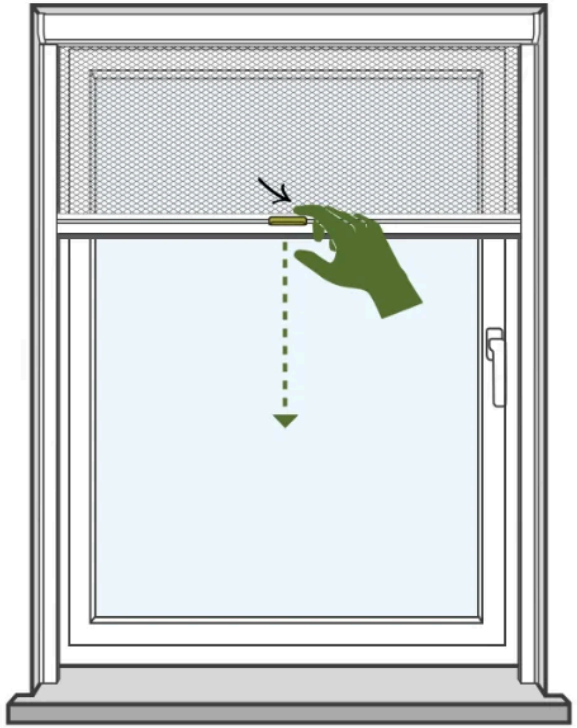
STEP 08 / 11

About 1 min

Test the travel

Using the handle on the sliding bar, gently pull the screen down out of the cassette. It should travel smoothly with no catching or rubbing.

Catches or rubs could mean the side channel is out of square or a screw is protruding and obstructing the sliding bar.



9

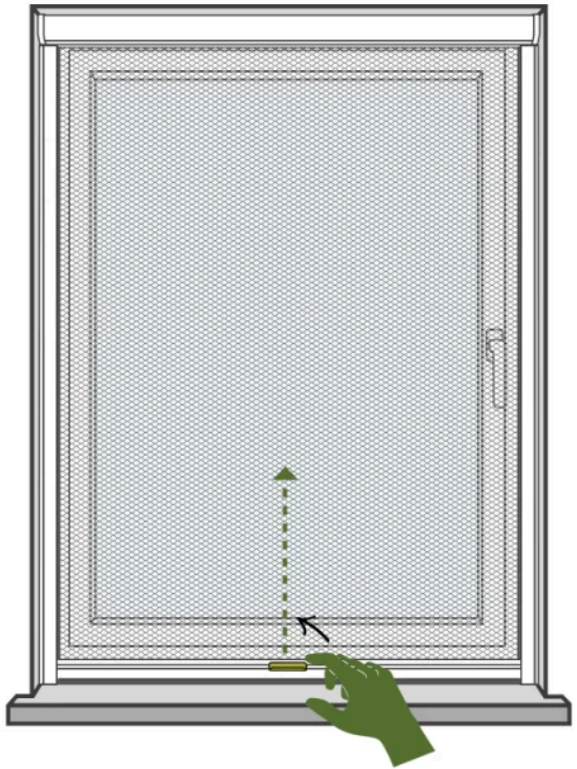
STEP 09 / 11

About 1 min

Closing the screen

Pull the screen all the way down to the sill (or L-profile), then rotate the handle bar — top edge towards you — to latch it under the internal locks in the side channels.

💡 You'll feel a positive click as the bar engages the catches.



10

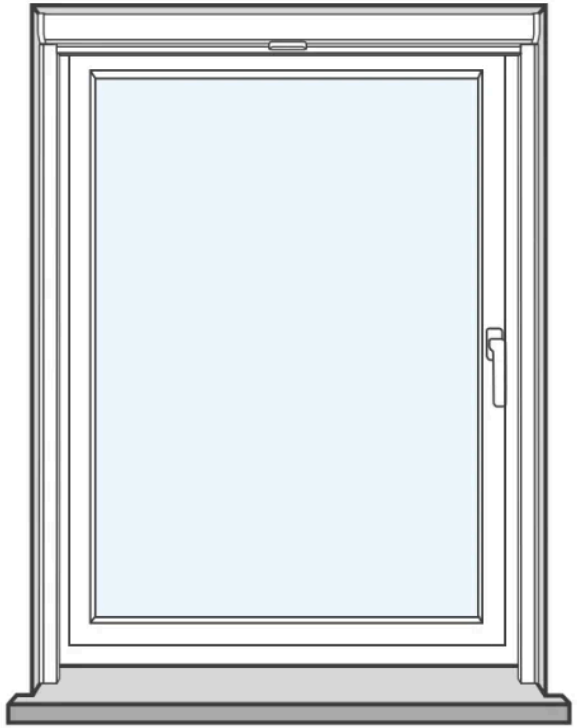
STEP 10 / 11

About 1 min

Releasing the screen

To release, simply rotate the hem bar in the opposite direction — top edge away from you — and it'll come free of the catches.

💡 It's the same motion you used to lock it, just reversed.



11

STEP 11 / 11

About 1 min

Let it retract — gently

Hold the handle (or pull-cord) and let the screen rise slowly back into the cassette. The integral brake should slow it to a controlled, gentle return.

Try this several times. If it snaps up too quickly or feels uncontrolled, stop and contact us — the tension of the spring may need adjusting.

Looking after your screen

Roller screens live in the cassette when not in use, so they stay clean. A few easy habits keep yours running smoothly for years.

CASSETTE & CHANNELS

Wipe occasionally

Powder-coated aluminium — a damp cloth and a little soapy water is all they need. Indoors, you'll barely have to bother; outdoors, every few months.

THE MESH

Cleans easily

Extend the screen fully and wipe with a soft cloth and warm soapy water. The PVC-coated fibreglass is weather-proof and forgiving.

ONCE A SEASON

Quick check

Run the screen up and down a few times. Check the side channels are free of leaves, dust or debris — especially on outdoor installs.

If the mesh ever pops out of a side guide

No damage done. Tuck it back in as best you can, let it rewind gently into the cassette, then pull it down again — it'll re-set itself.

YOU'RE DONE

Nicely done. Enjoy bug-free air.

Stuck on something? Email **customer.services@newblinds.co.uk** — same-day reply, Mon–Fri. Our measurement guarantee has you covered too.